

RABIN MUKHERJEE COLLEGE

NOTICE

DATE: 11.09.2024

This is to notify the students of B.Com Semester II (4yrs & 3 yrs.) under CCF that, their Information Technology and Its' Application in Business Practical (Paper : SEC2) Examination 2024 will be held from 5.00 PM onwards on Wednesday 25.09.2024 & Thursday 26.09.2024 . No change in schedule will be allowed or entertained. **If any student fails to be present on the scheduled date, he/she will be marked as ABSENT.**

Date	Course	Venue
25.09.2024	B.Com. 4 years	Seminar
26.09.2024	B.Com. 3 years	Seminar

NOTE: All the candidates must bring their Semester II Admit card on their allotted date of Examination and a practical note book.

Topic for practical note book:

- 1) MS Word - Mention the steps for creating a 5 X 5 table in MS Word; Mention the steps for adding a border, page number and background colour to a document.
- 2) MS Excel - Mention the steps for creating a 5subject report card
of a student

- To be submitted in channel file (Cover page inclusive of your name , CU roll no. and CU registration no. and Course)

By Order
Dr Debasish Chakraborty
HoD (Department of Commerce)